

## 4 Vessel Notification

### Other Ports

This procedure is generic.

#### ▶ **The Port Community System (PCS) is unavailable**

##### **What to do during a malfunction?**

Notifications to the Port of Harlingen and Groningen Seaports (GSP):

All notifications must be submitted directly to the Port of Harlingen's Harbour Master. The 24-hour obligation to report (Pre-notification of Arrival) must be complied with by completing the form 'General Declaration IMO FAL 1' and e-mailing it to the Harbour Master. This form can be downloaded from the following location:

[http://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/themaoverstijgend/programmas\\_en\\_formulieren/generale\\_verklaring\\_imo\\_fal\\_1](http://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/themaoverstijgend/programmas_en_formulieren/generale_verklaring_imo_fal_1)

You yourself are responsible to verify whether the Port Authority has received your notification.

If the malfunction persists for longer than 24 hours, Portbase will consult with the Port of Harlingen and Customs about the issue of CRNs.

Notifications to Customs:

Customs will provide a malfunction number that must be filled in on the paper General Declaration IMO FAL 1. See paragraph 1.2 for further instructions.

##### **What to do after the malfunction has been resolved?**

Notifications to the Port Authority:

You will be able to submit your vessel notifications using the standard procedure again. Notifications made during the malfunction must be submitted retroactively and electronically via the PCS

Notifications to Customs:

You will be able to submit your declarations using the standard procedure again. Declarations made during the malfunction must be submitted retroactively and electronically via the PCS

## **The Customs system is unavailable**

In the event of a malfunction in the CMF, Customs will report this via a service message on:

<https://www.oswo.nl/swodouane/course/view.php?id=4401> and announce whether the backup procedure may be used. This service message can also be found at My Portbase.

### **What to do during a malfunction?**

During a malfunction you can submit messages in PCS as usual, they are not processed during the maintenance but buffered. After the maintenance, the messages are still processed and any return messages will follow.

### **What to do after the malfunction has been resolved?**

Notifications made during the malfunction must be submitted retroactively and electronically via the PCS. If you have any questions, please contact the Portbase Service Desk.

## **The Port Authority system is unavailable**

### **What to do during a malfunction?**

All notifications must be submitted directly to the Harbour Master. The 24-hour obligation to report (Pre-notification of Arrival) must be complied with by completing the form 'General Declaration IMO FAL 1' and e-mailing it to the Harbour Master. This form can be downloaded from the following location:

[http://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/themaoverstijgend/programmas\\_en\\_formulieren/generale\\_verklaring\\_imo\\_fal\\_1](http://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/themaoverstijgend/programmas_en_formulieren/generale_verklaring_imo_fal_1)

You yourself are responsible to verify whether the Port Authority has received your notification. If the malfunction persists for longer than 24 hours, Portbase will consult with the Port of Harlingen and Customs about the issue of CRNs.

### Notifications to Customs:

It is not possible to send Customs an electronic declaration; it needs to be drafted and sent manually. See paragraph 1.2 for instructions for making a manual declaration.

What to do after the malfunction has been resolved?

### Notifications to Port Authority:

You will be able to submit your vessel notifications using the standard procedure again. Notifications made during the malfunction must be submitted retroactively and electronically via the PCS

### Notifications to Customs:


You will be able to submit your declarations using the standard procedure again. Declarations made during the malfunction must be submitted retroactively and electronically via the PCS

If you have any questions, please contact the Portbase Service Desk.

## **Contactinformatie**


### **Port of Harlingen**

#### **Verkeerspost**

 0517 412 512


 [havenpost@portofharlingen.nl](mailto:havenpost@portofharlingen.nl) (24/7)


#### **Havenmeester van Dienst**

 06 5393 0028

 [haven@portofharlingen.nl](mailto:haven@portofharlingen.nl) (kantoortijden)

### **Havendienst Delfzijl / Eemshaven (Groningen Seaports)**

 0596 - 640477


 0596 - 630464

 [nsc@groningen-seaports.com](mailto:nsc@groningen-seaports.com)

### **Douane**

#### **CCC Douane Maritiem (Zeezaken)**

#### **Douane zeezaken Maasvlakte**

 088 - 1534850 (24/7 bereikbaar)

 IMOFAL 1:

[douane.drh.inenuitklaringen@belastingdienst.nl](mailto:douane.drh.inenuitklaringen@belastingdienst.nl)



[www.oswo.nl/swdouane/course/view.php?id=4401](http://www.oswo.nl/swdouane/course/view.php?id=4401)